



REFUND POLICY

Effective September 1, 2009

FALL/SPRING/SUMMER CLASSES

Refunds for classes need to be requested in writing and received within three weeks of the start of class to receive a refund. The refund will be prorated for any classes attended. After the three week window, refunds will not be given. Students can transfer to another class, with space available and teacher approval.

CLASS CARDS

Refunds will be given for any unused classes if requested in writing within 6 months of issue date. For cards within 6-9 month of issue date a 50% refund will be given on unused classes. No refund will be given if less than 3 months left on the card.

SUMMER CAMPS

Deposits paid to reserve a spot for summer camp will be refundable if requested in writing by June 1st. After June 1st deposits are forfeited if camp enrollment is cancelled.

Full refunds (less deposit) for camp will only be given if requested in writing at least 3 weeks prior to the start of camp. A partial refund (50% of the total less deposit) will be given if requested in writing at least 2 weeks prior to the start of camp. CAKE is considered started, on the first day CAKE is in session, regardless of when the camper is planning on attending.

No refund is given when cancellation occurs within two weeks of the start of camp.

FEBRUARY & APRIL VACATION CAMPS

100% refund for cancelations in writing 3 weeks prior to start of camp.

50% refund for cancelations in writing 2 weeks prior to start of camp.

No refund if canceled within two weeks of camp.

Requests for refunds should be in writing and sent via email to info@moco.org or snail mail to: Business Manager, MoCo Arts, 76 Railroad St, Keene NH 03431. For the purpose of calculating the refund the time stamp or post mark will be used to determine the refund.